



WE ARE YOUR SCHOOLS

FORT WAYNE COMMUNITY SCHOOLS

MEMO

**To: All Elementary Principals who receive Satellite Lunches
From the Nutrition Process Center**

**From: Nutrition Services
Candice Hagar, Director**

Date: October 5, 2017

Subject: Thanksgiving Special Meals

In previous years, teachers have contacted us to provide “Special Meals” for their classrooms in the week just prior to Thanksgiving. With each passing year the requests grow and grow, to the point that last Thanksgiving we had in excess of 25 requests on any given day. I am aware that staffing is an issue for all our departments, and Nutrition Services is no different, making it extremely hard to fulfill all the requests for “Special Meals” during the Thanksgiving season.

Due to these issues, Nutrition Services will begin a “new” concept this year. We will be serving a “Special Meal”, utilizing the typical Thanksgiving menu previously offered to classrooms, to all elementary students. We are planning this “Special Thanksgiving Meal” on November 22nd.

Please let your teachers know that students can come to the cafeteria, pick up their “Special Thanksgiving meal” and return to their classrooms for their own personal celebrations, or enjoy the Thanksgiving meal in the cafeteria if no personal celebrations are planned.

Nutrition Services’ appreciates your support with this new concept, and hope you will find this new concept a more efficient use of your teachers’ time and effort.

Nutrition Services

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