

**Foster Child** A foster child is a child whose care and placement is the responsibility of a State or local welfare agency or who is placed by a court with a caretaker household. This applies only to foster children who are formally placed by the State or court, not informal arrangements outside of the State or court systems. A child may still be considered a foster child if placed with relatives provided the placement is made by the State or local foster care system or courts. A foster family may include their foster child on the same household application that includes their non-foster children. This will streamline the application process and may help the foster family's non-foster children qualify for free or reduced priced meals based on household size and income.

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**Homeless, Migrant or Runaway** If you believe the child for whom you are caring is a homeless, migrant or runaway, call the school homeless liaison or migrant coordinator at the number listed or select the appropriate box and continue filling out the application.

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**Student Information** First, enter the total number of students that are currently enrolled or will enroll during the school year. Next, enter the enrolled student's ID (optional), first name, middle initial, last name, date of birth, grade, school code, SNAP number (formerly Food Stamp) or TANF number and income for each student. If the student has income, enter the amount before deductions and indicate frequency. If the student has no income, select the **No Income** box. If the child listed on the application has a Food Stamp or TANF number, you will not be required to fill out the **Household Income** section. You **MUST** fill out the Household Income section if one or more children **DOES NOT** have a case number. To list more students, click the **Additional Student** button. To remove a student, click the **Remove Student** button.

**Household Information Page** Enter the names of **ALL OTHER** people living in your household who are not listed as students. Household means a group of related or non-related individuals who are not residents of an institution or boarding house, but who are living as one economic unit. **DO NOT** include the names of the students listed on the previous screen. If the individual has no income, select the No Income box next to the individual's name. If the household member has income, enter the Income **BEFORE DEDUCTIONS** in the appropriate column, and select from the dropdown box the frequency at which the income is received. You may include your income on an annual frequency. If your housing is part of the Military Housing Privatization Initiative, **DO NOT** include your housing allowance as income. All other income allowances must be included in your gross income.

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**Adult Signer** Enter the first name, last name and Social Security Number (if required) of the person filing out this online application. If the adult household member does not have a Social Security Number, select the No SSN check Box. The Privacy Act Statement is located on the lower section of the application. Enter your street address, apartment number (if applicable), city, state and zip code. You may also provide a home, work, or cell phone number if a question were to arise about your application. You may also enter your e-mail address. This is optional.

**Electronic Signature Page** Please read the statement that will allow you to submit the application. By checking the box you are agreeing to provided your information to the school district to review your application and make an eligibility determination.



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For further assistance or questions regarding Free and Reduced Meal Eligibility or the process of filing your application, please call FWCS Nutrition Services at (260)-467-2055